Recording PowerPoint slide shows with Relay

Camtasia Relay Add-in for PowerPoint

Camtasia Relay has a PowerPoint Add-in which allows you to record slide shows directly from within PowerPoint. When you start PowerPoint 2007, a notification window appears indicating that the Add-in has been activated.

Click on OK, or if you prefer to read the Help guide, click the blue link.

In PowerPoint, click the Add-Ins tab.
Notice that the **Auto record with Camtasia Relay** button is automatically activated. This means, if you start your slide show, Relay will start recording automatically.

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**I'm stuck!**

I cannot see the Auto record buttons on my Add ins ribbon.

The Relay Add-in could be deactivated or missing. Click the Office button (big round button in top left corner of the PowerPoint window), select PowerPoint Options at the bottom and then click Add-Ins on the left menu. Check the Add-ins list whether you can see the Camtasia Relay Add-in. If the Camtasia Relay Add-in is missing or greyed out, click the Go button next to Manage COM Add-ins at the bottom. A window appears listing all COM Add-ins. Ensure that the Camtasia Relay add-in is ticked and click OK.

If the Camtasia Relay Add-in is missing from this list, click on Add and enter the following path and filename: `c:\Program Files\Techsmith\Camtasia Relay\Recorder\RelayPowerPointAddin.dll`. Click OK and return to your slide show.

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**Before you start recording**

It is advisable that you are logged into the Relay Recorder and that you have selected a profile **before** you start recording.

On the Add-Ins ribbon, click the **Log in** button and log in using your username and password.

Next select the Upload and Decide later profile from the profile list displayed on the ribbon.

You may also want to set further options such as recording hot keys. Click the **Camtasia Relay recording options** button.
The following window appears.

![Recording PowerPoint slide shows with Relay](image)

Apply your settings, such as hotkeys, and click on **OK**.

## Record a slide show

Start your slide show in PowerPoint. The following window appears.

![Recording PowerPoint slide shows with Relay](image)
I'm stuck!

When I start my slide show, I don't get a prompt allowing me to start recording. What do I need to do?

The Auto record feature is turned off. Stop your presentation and return to the Add-Ins ribbon. Click the Auto record with Camtasia Relay button (you'll know it is turned on if it has a shaded background) and restart your slide show.

If necessary, select your audio device and adjust the volume. To start recording your slide show with Relay, click the Record Slide Show button.

Go through your presentation as you normally would. You can include annotations and other slide show activities using the ink tools of your tablet or the annotation tools of PowerPoint. At the end of the presentation, you will be prompted to stop recording.

Click Yes to stop recording (or click No to continue recording something else which could be outside of PowerPoint).
Your recording will be processed and the Recorder window opens.

Perform your **trimming** if necessary, and ensure that your recording has a **title and description**.

Click **Submit** to send the recording to the server.

**Note**

If you hadn't logged into the Relay Recorder earlier on, you will be prompted to do so after clicking the Submit button.